**Date: 01-Jan, 2018**

To,

Ms. Niti Jain (PC-4845),

Promien Consultancy Services (P) Ltd.,

Noida, U.P. - 201301, India

Sub: Deputation Letter for Work from Home (WFH)

Dear Ms. Niti Jain,

This is to inform you that your deputation period for Work from Home (WFJ) at **81 Nottingham CT, Montvale, NJ 07645** is extended till 31-Dec, 2018. The period of your deputation may extend further if required.

The following terms and conditions are applicable to you during your deputation.

**Designation:** You will be promoted as Team Leader in Human Resources Department.

**Lines of Reporting:** You will report to Mr. Rupesh Singh (Senior Manager-Technology).

All the other terms and conditions of your appointment remain unaltered.

We are confident that you will put all energy and efforts in the execution of this task which not only will propel your learning but enhance your skills and experience which will pay long in your career.

We take this opportunity to wish you every success in your new assignment.

With Best Wishes

For: Promien Consultancy Services (P) Ltd.

Mr. Ravinder Pal

Manager– Human Resources